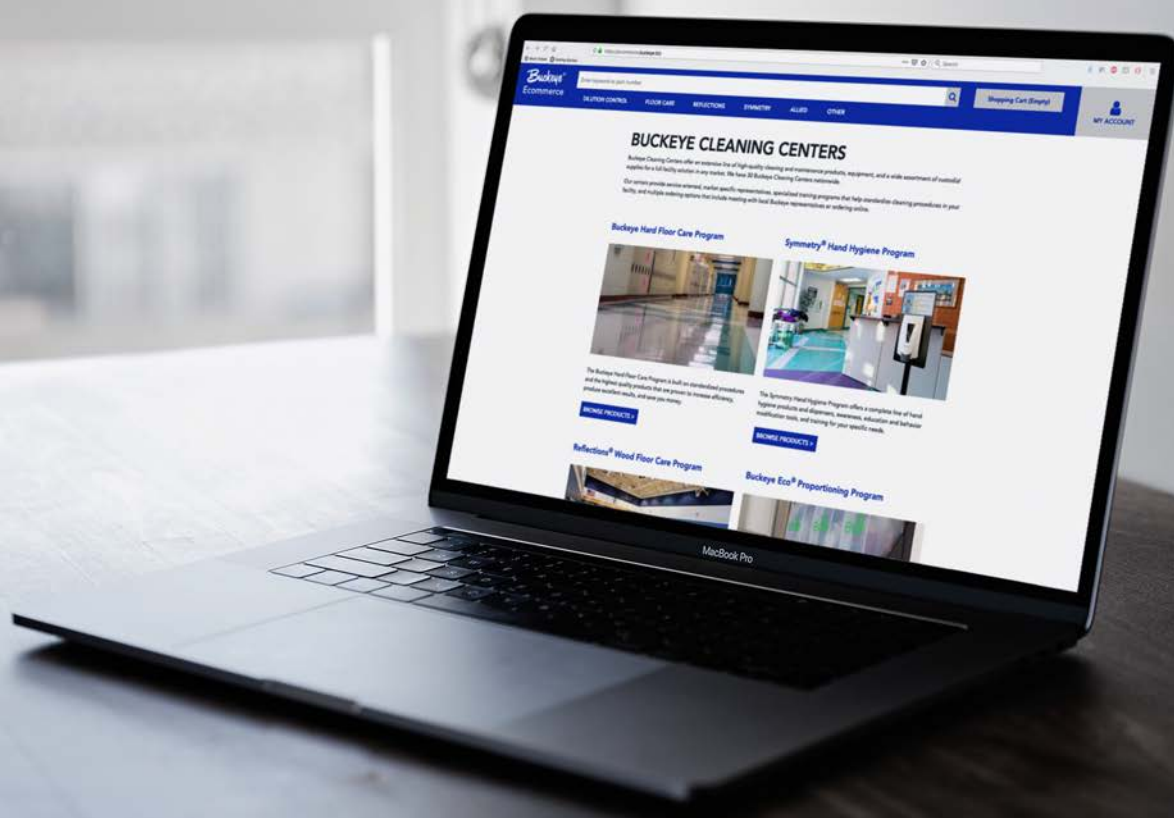


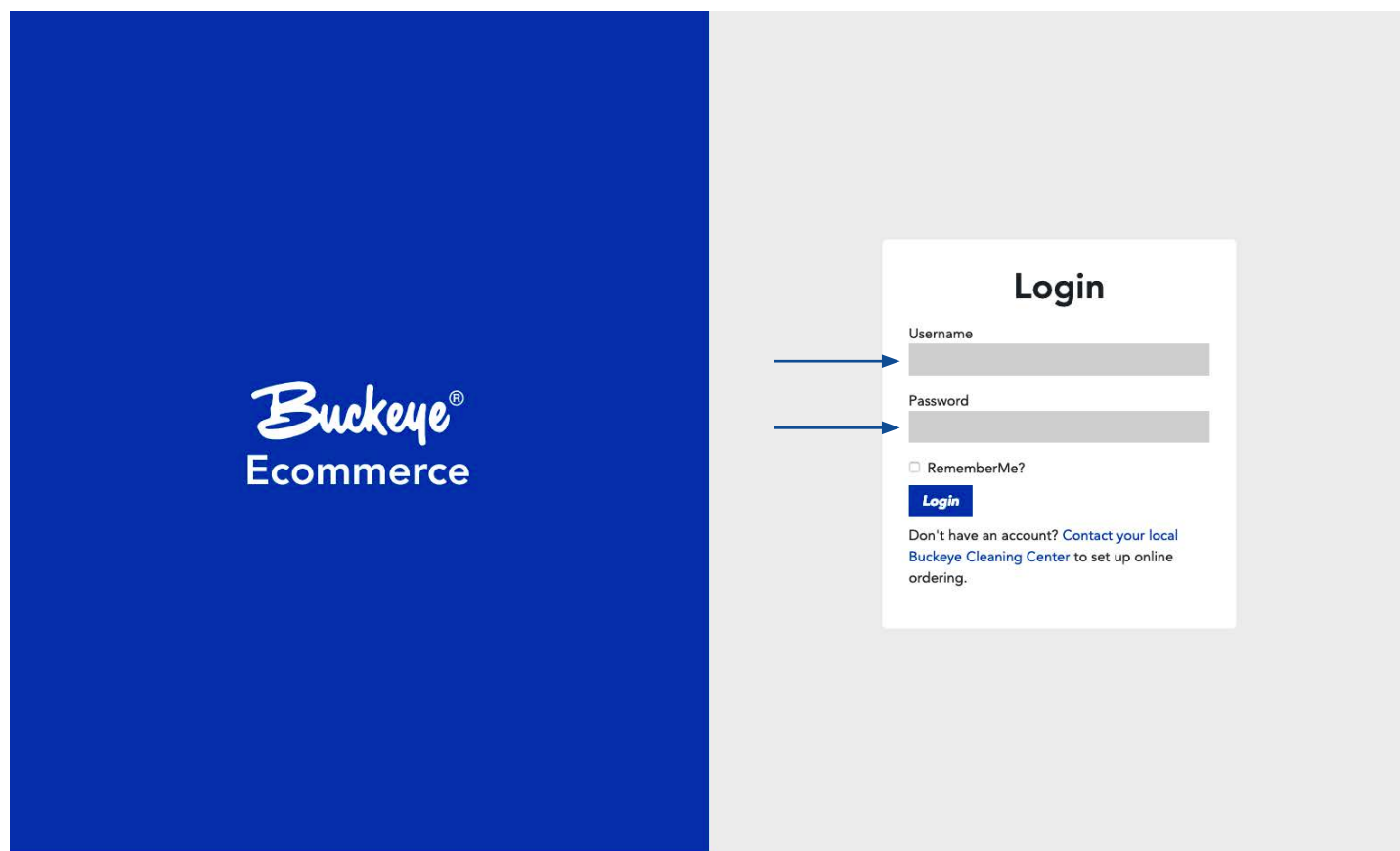


Buckeye[®]
Ecommerce

Quick
Reference
Guide

Log in

To access Buckeye's Ecommerce website, go to <https://www.buckeye.biz>
Enter your username and password on the homepage to login.



If you do not have an account or do not know your login information, contact your local Buckeye Cleaning Center to set up online ordering.

Searching for Products

On the homepage, use the Mega Menu to browse product categories. You can also browse products by program using the links below each program capsule.

The screenshot displays the Buckeye Ecommerce website homepage. The top navigation bar is blue and contains the Buckeye Ecommerce logo on the left, a 'SHOP ALL' button with a dropdown arrow in the center, a search bar with the placeholder text 'Enter keyword or part number' and a magnifying glass icon on the right, and a 'Shopping Cart (Empty)' button and a 'MY ACCOUNT' link on the far right. Below the navigation bar, a Mega Menu is expanded, showing a grid of product categories. The categories are organized into four columns. A white mouse cursor is pointing at the 'SHOP ALL' button. The categories listed are:

- BUCKEYE CHEMICALS**
 - CLEANERS
 - CARPET CARE PRODUCTS
 - CARPET SPOTTERS
 - CARPET SPECIALTIES
 - ENHANCERS AND RESTORERS
 - WASHROOM PRODUCTS
 - ODOR CONTROL & ELIMINATION
 - SPECIALTIES
 - AEROSOLS
 - FOOD SERVICE PRODUCTS
 - INDUSTRIAL PRODUCTS
 - UNSCENTED PRODUCTS
 - GRIP & GO SPRAY BOTTLES
 - DISINFECTANT CLEANERS**
- PPE**
 - NITRILE EXAMINATION GLOVES (BLUE)
 - NITRILE DISPOSABLE GLOVES (BLUE)
 - NITRILE EXAMINATION GLOVES (BLACK)
 - LATEX DISPOSABLE GLOVES (NATURAL)
 - VINYL DISPOSABLE GLOVES (CLEAR)
 - STRETCH VINYL DISPOSABLE GLOVES (CREAM)
 - LATEX FLOCK LINED GLOVES (YELLOW)
 - FACE PROTECTION
 - SAFETY LINERS
 - OTHER ACCESSORIES
 - SYMMETRY HAND HYGIENE**
 - HAND WASH
 - SANITIZERS
 - MOISTURIZERS
 - ACCESSORIES
 - SYMMETRY BEHAVIOR MODIFICATION SYSTEM
 - DISPENSERS
- ECO PROPORTIONING**
 - CLEANERS
 - DISINFECTANT CLEANERS
 - FLOOR CLEANERS
 - ODOR ELIMINATORS
 - CARPET CARE
 - FOOD SERVICE
 - SQUEEZE & POURS
 - ECO SPRAY BOTTLES
 - FLOOR FINISHES**
 - FLOOR FINISH STRIPPERS**
 - REFLECTIONS WOOD FLOOR PROGRAM**
 - WATER BASED URETHANES
 - OIL - MODIFIED URETHANES
 - WOOD FLOOR CLEANERS
 - T-BAR ACCESSORIES
 - PADS & SCREENS
 - OTHER ACCESSORIES
 - GATEWAY LINERS**
 - R-FIT
 - R-SPEC
 - STANDARD
- PAPER PRODUCTS**
 - WILDERNESS PAPER
 - ESSITY
 - GEORGIA PACIFIC
 - CLEANING TOOLS**
 - WET MOPS
 - FINISH MOPS
 - CLEANING ACCESSORIES/RECEPTACLES
 - MOP HANDLES & ACCESSORIES
 - MICROFIBER
 - DUST MOPS
 - SCRAPERS & SQUEEGEES
 - CONTAINERS
 - RESTROOM CARE
 - EQUIPMENT**
 - PACIFIC
 - NILFISK
 - IPC EAGLE
 - FLOOR PADS**
 - TIGERPADS
 - MATS**
 - EXTERIOR
 - VESTIBULE

Searching for Products

Select a program or product group to further refine your search.

Buckeye®
Ecommerce

SHOP ALL ▾

Enter keyword or part number

Q

Shopping Cart (Empty)

MY ACCOUNT



SYMMETRY HAND HYGIENE

The Symmetry Hand Hygiene Program offers a complete line of hand hygiene products and dispensers, awareness, education and behavior modification tools, and training for your specific needs. Symmetry's line of innovative hand washes, hand sanitizers, lotions, body washes, and dispensers are ideal for any market.

[Learn More](#)

SHOP BY

SYMMETRY HAND HYGIENE ▾

HAND WASH

SANITIZERS

MOISTURIZERS

ACCESSORIES

SYMMETRY BEHAVIOR MODIFICATION SYSTEM

DISPENSERS

HOME > SYMMETRY HAND HYGIENE >

70 Products - Page 1 of 5

1 2 3 4 5 Next



Antimicrobial Handwash Foaming - Symmetry 12x550ml (90030050)

CASE X 12 = \$124.56 ▾



Antimicrobial Handwash Foaming- Symmetry 6x1250ml (90031120)



Antimicrobial Handwash Foaming- Symmetry 4x2000ml (90031200)



Hand Sanitizer Foaming - Symmetry 12 x 550 ml (90050050)







Searching for Products

To search for a specific product, enter the new SAP number, the old Buckeye product number, or the name of the product into the search bar at the top of the screen.

The screenshot shows the top navigation bar of the Buckeye Ecommerce website. On the left is the Buckeye Ecommerce logo. In the center is a search bar containing the text "51311000", with a red rectangle highlighting it and a mouse cursor pointing at it. To the right of the search bar is a magnifying glass icon. Further right is a "Shopping Cart (Empty)" button. On the far right is a "MY ACCOUNT" link with a user icon. Below the navigation bar, a grey banner reads "SEARCH RESULTS FOR - '51311000'". Underneath this, it says "1 Products - Page 1 of 1". The product listing shows a single item: a white jug of Buckeye Clarion 25. Below the image is the text "Clarion 25, 4 ea 1 gal bottles (51311000)". Underneath the product name are three small icons: a shopping cart, a list, and a document. At the bottom of the product listing is a small blue square with the number "1".

Buckeye® Ecommerce SHOP ALL ▾ 51311000  Shopping Cart (Empty) MY ACCOUNT 

SEARCH RESULTS FOR - "51311000"

1 Products - Page 1 of 1

1



Clarion 25, 4 ea 1 gal bottles (51311000)

1

Purchaser/Approver Program

With Buckeye's Purchaser/Approver program, you will be given the option to select purchaser or approver roles. Purchaser and approver accounts are linked under the same customer name.

Purchaser Role

The "Purchaser" role serves as an account for users to place orders that will be submitted to the "Approver" role for approval before they are finally submitted to Buckeye. However, if auto approval is turned on, all orders that are placed under budget will automatically be approved. For information on adding products to your shopping list or shopping cart and submitting an order, check the Shopping Cart and Shopping List sections of this guide.

Approver Role

Once a "Purchaser" submits an order, notification emails are sent to the "Approver" and "Purchaser" that the order has been submitted to the "Approver". The email will contain the full product order. The "Approver" will then log into their account and select "Approve Orders" from the drop-down menu under My Account. This tab is not available to "Purchaser" accounts.

If the "Approver" has the ability to see "Purchaser" user budgets, that will appear on this page. The order will show the "Purchaser" user budget remaining if the order is denied and the budget remaining if the order is approved.

"Approvers" can review and approve the order by clicking "Approve". They also have the option to modify orders before approving them. Once the order has been approved it will be placed and the "Purchaser" will receive a confirmation email. Approvers can also export a PDF of the order.



YOUR ORDER	ITEMS	ACTION
Order Date: 9/3/2019 Created By: Purchaser Bill To: REGIONAL ONE HEALTH Shipped To: REGIONAL ONE HEALTH Total: \$417.33		PO Number Deny Approve Modify Export PDF
Notes: Testing out the notes		

Purchaser/Approver Program

If the "Approver" is in charge or approving orders for several companies, all orders will appear on this page separated by company.

Approve Orders

Company:

(All)

Orders for GOODWILL INDUSTRIES - HOU

ORDER	ITEMS	ACTION
Order Date: 8/24/2023 Created By: SCOTT HUNTINGTON Bill To: GOODWILL INDUSTRIES - HOU Shipped To: #5262 KATY RANCH Total: \$55.24	(1) BLUE 4X1 × \$55.24 = \$55.24	PO Number Deny Approve Modify Export PDF

Orders for GOODWILL INDUSTRIES NORTH FL

ORDER	ITEMS	ACTION
Order Date: 8/24/2023 Created By: Martin Smellie Bill To: GOODWILL INDUSTRY OF N FLORIDA INC Shipped To: GOODWILL INDUSTRY OF N FLORIDA INC Total: \$140.68	(2) BLUE 4X1 × \$65.84 = \$131.68	PO Number Deny Approve Modify Export PDF

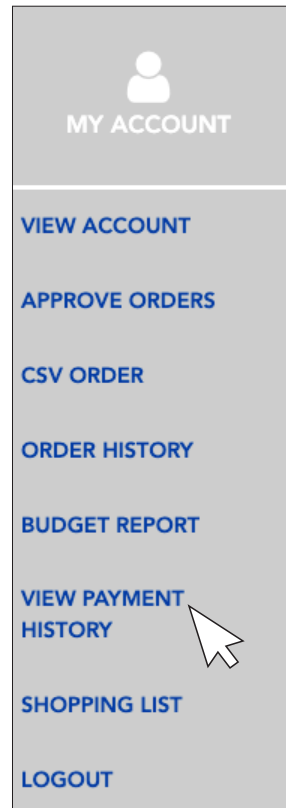
Orders for MEMPHIS GOODWILL

ORDER	ITEMS	ACTION
Order Date: 8/24/2023 Created By: JANIE JOHNSON Bill To: MEMPHIS GOODWILL Shipped To: GOODWILL- BARGAIN CENTER Total: \$158.16	(3) BLUE 4X1 × \$49.72 = \$149.16	PO Number Deny Approve Modify Export PDF

Purchaser/Approver Program

Approver Role

The "Approver" role also has the option to view payment history. Choose to view invoices from the past month, 2 months, 6 months, and all time.



Payment History

VIEW INVOICES
the past 6 months. ▼

ORDER #:

PO NUMBER:

Q SEARCH

Invoice Date: 2018-08-06 Invoice #: 90057897 Amount: \$0.00	<i>*Note - In order to view invoices you need to have Adobe Acrobat Reader installed. You can download it here.</i> Download Invoice
Invoice Date: 2018-10-29 Invoice #: 90080002 Amount: \$985.00	<i>*Note - In order to view invoices you need to have Adobe Acrobat Reader installed. You can download it here.</i> Download Invoice

High Approver Role

Multiple "Purchaser" and "Approver" roles can be created for each account. A "High Approver" role is also available. This role functions similarly to the "Approver" role. Once an order has been submitted, it must be approved by both the "Approver" and the "High Approver."

Shopping Cart

Adding Products to Your Cart

Add products to your cart from collections pages by clicking the shopping cart displayed beneath the product

FLOOR CARE

SHOP BY

FLOOR CARE

ENHANCERS AND RESTOR

FLOOR FINISH

FLOOR STRIPPER

SEALERS

HOME > FLOOR CARE >

80 Products - Page 1 of 5

1 2 3 4 5 Next



Liquid Shovel®, 4 ea 1 gallon bottles (50221000)



Liquid Shovel®, 5 gallon Action Pac® (50225000)



Liquid Shovel®, 55 gallon drum (50228000)



Penetrate™, 4 ea 1 gallon bottles (50231000)



Penetrate™, 5 gallon Action Pac® (50235000)



Penetrate™, 30 gallon drum (50237000)



Penetrate™, 55 gallon drum (50238000)



Ripsaw™, 4 ea 1 gallon bottles (50251000)



Shopping Cart

Adding Products to Your Cart (CONTINUED)

To increase the quantity of the product added to your shopping cart, click on the product name. This will take you to the product page. There, you can increase the quantity and add to cart.



Liquid Shovel®, 4 ea 1 gallon bottles

Product No. 50221000
Mfg No. B.LIQSHOGL

Buckeye Liquid Shovel™ is a concentrated mild pH stripper formulated with patented Liquescent® technology to provide excellent results when used with cold water. Liquid Shovel liquefies the toughest crosslink floor finishes and suspends them in solution for easy pickup. It is used with cold water to save energy dollars. Liquid Shovel is pH designed for sensitive flooring such as rubber, linoleum and Marmoleum.®

Quantity:

[ADD TO CART](#)

Resources

Click on a resource below to download a PDF:



SDS - ENGLISH



SDS - SPANISH



SDS - CANADIAN



SDS - FRENCH CANADIAN



SDS - EU ENGLISH



PRODUCT LITERATURE

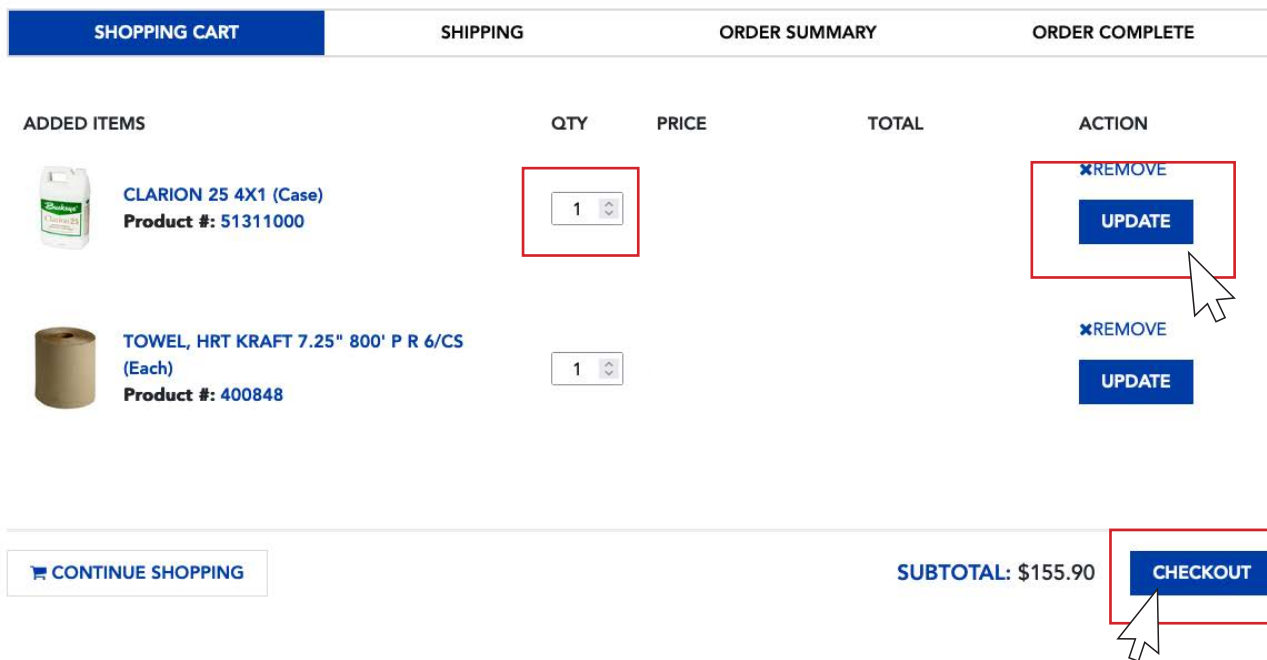
Shopping Cart

Managing Your Cart

To access your cart, click the Shopping Cart button at the top of the page.



In the shopping cart you can adjust quantity or remove items. If you choose to change the quantity, click update so your cart will reflect your new total.



Once you are ready to checkout, click Checkout.

Shopping Cart

Shipping Options

On the Shipping screen, select your ship-to location from the drop-down box. This will auto-fill the necessary shipping information. You also have the option to add a Purchase Order # to your order. Then Click Preview Order to review your order.

SHOPPING CART	SHIPPING	ORDER SUMMARY	ORDER COMPLETE
---------------	----------	---------------	----------------

SHIP-TO-LIST 1ST FINANCIAL FEDERAL (1232 WENTZVILLE)	CITY WENTZVILLE	PURCHASE ORDER # (MAX 20 CHARACTERS) Purchase Order Number
SHIP TO NAME 1ST FINANCIAL FEDERAL	STATE/REGION MO	
STREET ADDRESS 1232 WENTZVILLE PKWY	ZIP/POSTAL CODE 63385	

BACK TO CART	PREVIEW ORDER
--------------	---------------

Shopping List

Adding Products to Your Shopping List

Add products to your shopping list from product collection pages by clicking the list icon underneath each product.

FLOOR CARE

SHOP BY

FLOOR CARE

ENHANCERS AND RESTOR

FLOOR FINISH

FLOOR STRIPPER

SEALERS

HOME > FLOOR CARE >

80 Products - Page 1 of 5

1 2 3 4 5 Next



Liquid Shovel®, 4 ea 1 gallon bottles (50221000)



Liquid Shovel®, 5 gallon Action Pac® (50225000)



Liquid Shovel®, 55 gallon drum (50228000)



Penetrate™, 4 ea 1 gallon bottles (50231000)



Penetrate™, 5 gallon Action Pac® (50235000)



Penetrate™, 30 gallon drum (50237000)



Penetrate™, 55 gallon drum (50238000)



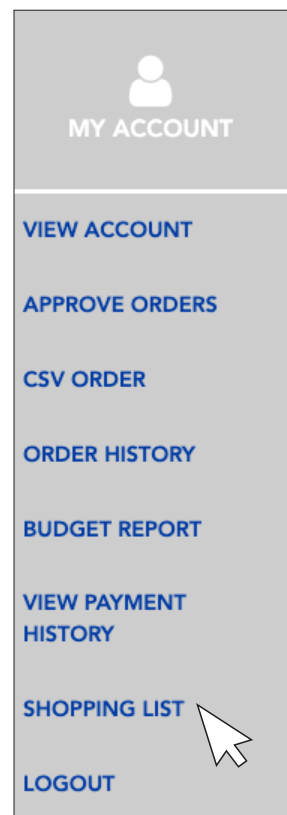
Ripsaw™, 4 ea 1 gallon bottles (50251000)



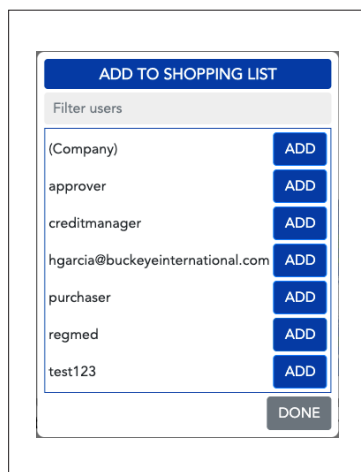
Shopping List

Managing Your Shopping List

To access your shopping list, click on the My Account icon in the upper right-hand corner of the screen and select Shopping List from the drop-down form.

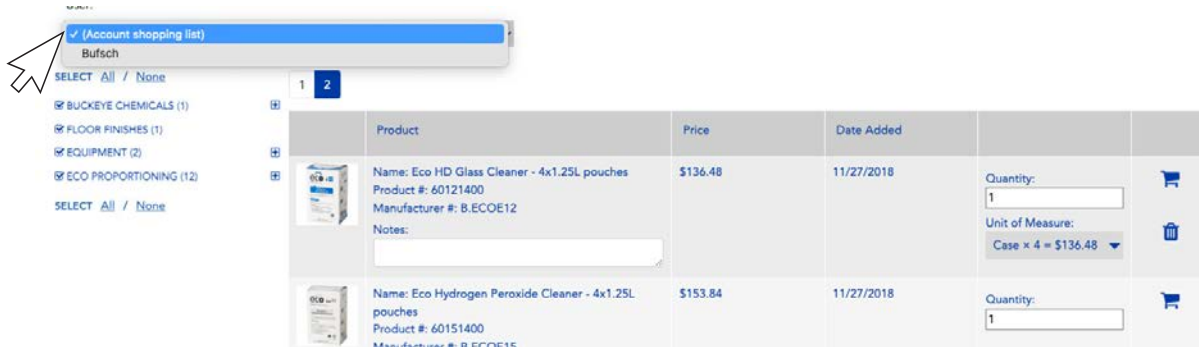


If you have the option to add products to multiple shopping lists, a pop-up will appear, allowing you to add a product to the desired list.



Shopping List

For users with access to multiple shopping lists, select the list you would like to view from the drop down menu. Note: Any edits made to the company list will change the list for all users.



Account shopping list
Bulsch

SELECT All / None

1 2

- BUCKEYE CHEMICALS (1)
- FLOOR FINISHES (1)
- EQUIPMENT (2)
- ECO PROPORTIONING (12)

SELECT All / None

	Product	Price	Date Added	Quantity:	
	Name: Eco HD Glass Cleaner - 4x1.25L pouches Product #: 60121400 Manufacturer #: B.ECOE12 Notes:	\$136.48	11/27/2018	1 Unit of Measure: Case x 4 = \$136.48	 
	Name: Eco Hydrogen Peroxide Cleaner - 4x1.25L pouches Product #: 60151400 Manufacturer #: B.ECOE15	\$153.84	11/27/2018	1	 

To remove all items from a shopping list, scroll to the bottom of the page and click Delete List.

	Name: Eco One-Step Disinfectant Cleaner -4x1.25L pouches Product #: 60221400 Manufacturer #: B.ECOE22 Notes:		11/27/2018	Quantity: 1	 
	Name: FLOOR MACH, 20" FM20HD, 115V Product #: 400813 Manufacturer #: PF535411 Notes:		11/27/2018	Quantity: 1	 
	Name: Sanicare™ II Aerosol, 12 cans Product #: 55039000 Manufacturer #: B.SANIA Notes:		11/27/2018	Quantity: 1	 
	Name: Scavenger™ Aerosol, 12 cans Product #: 55309000 Manufacturer #: B.SCAVA Notes:	\$88.08	11/27/2018	Quantity: 1	 

1 2

COPY TO LIST UPLOAD CSV DOWNLOAD CSV

DELETE LIST

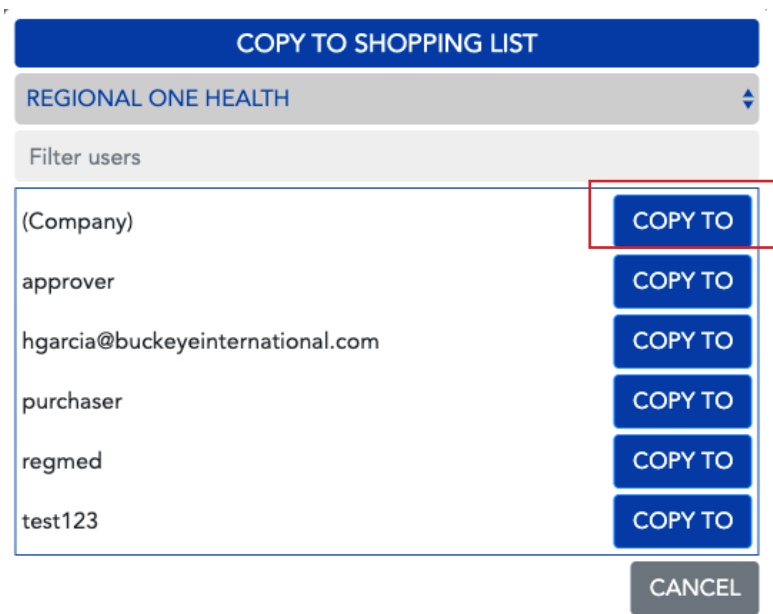
Shopping List

Copy the items in your list to a different shopping list by clicking the Copy to List button at the bottom of your shopping list. This will add all items from your current list to the list you select.

	Name: Eco One-Step Disinfectant Cleaner -4x1.25L pouches Product #: 60221400 Manufacturer #: B.ECOE22 Notes: 		11/27/2018	Quantity: 1	 
	Name: FLOOR MACH, 20" FM20HD, 115V Product #: 400813 Manufacturer #: PF535411 Notes: 		11/27/2018	Quantity: 1	 
	Name: Sanicare™ II Aerosol, 12 cans Product #: 55039000 Manufacturer #: B.SANIA Notes: 		11/27/2018	Quantity: 1	 
	Name: Scavenger™ Aerosol, 12 cans Product #: 55309000 Manufacturer #: B.SCAVA Notes: 	\$88.08	11/27/2018	Quantity: 1	 



Choose which list you would like to copy your items to and click "Copy to". You will then be taken to the list you have copied the items to.



Shopping List

At the bottom of your shopping list, you can also upload a CSV of items to add multiple items to your list at once. You can also download a CSV of your current shopping list.

	Name: Eco One-Step Disinfectant Cleaner -4x1.25L pouches Product #: 60221400 Manufacturer #: B.ECOE22 Notes: 	\$688.00	11/27/2018	Quantity: 1	 
	Name: FLOOR MACH, 20" FM20HD, 115V Product #: 400813 Manufacturer #: PF535411 Notes: 		11/27/2018	Quantity: 1	 
	Name: Sanicare™ II Aerosol, 12 cans Product #: 55039000 Manufacturer #: B.SANIA Notes: 		11/27/2018	Quantity: 1	 
	Name: Scavenger™ Aerosol, 12 cans Product #: 55309000 Manufacturer #: B.SCAVA Notes: 	\$88.08	11/27/2018	Quantity: 1	 

1 2

COPY TO LIST

UPLOAD CSV

DOWNLOAD CSV

DELETE LIST

Managing the Budget

For users who have been set up to manage and view budget reports, you can do so by selecting Budget Report in the My Account drop-down menu.



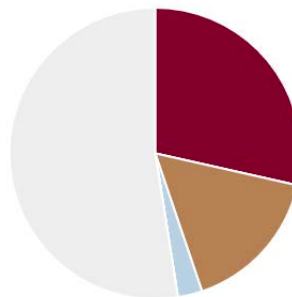
A report will appear for whichever month or quarter you select from the drop-down menus. The pie chart to the left of the screen will detail the budget for the entire account, breaking spending down by product category.

Budget Report

Report for Month: September 2019 Report for Quarter:

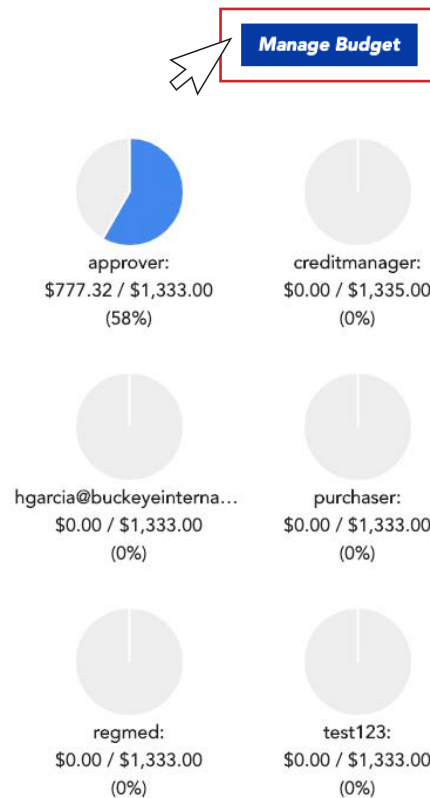
Used: \$633.43 / \$1333.00 (47.52%)

- Dilution Control
- Floor Care
- Reflections
- Symmetry
- Allied
- Other
- Remaining Budget



Managing the Budget

On the right side of the screen, see individual budgets for each account user. Here, you also have the option to Manage the Budget.



When managing your budget, set both the company budget and user budgets. Note: User budgets are completely separate from the company budget and do not need to equal the company budget. Click Save once your budgets have been set.

Manage Budget

Company Monthly Revolving Budget:
8000.00

User Budgets

Username	Budget (Set to 0/empty to use company budget)
purchaser	1333.00
regmed	1333.00
approver	1333.00
hgarcia@buckeyeinternational.com	1333.00
test123	1333.00
creditmanager	1335.00



SAVE

Managing the Budget

You can also make manual budget adjustments on the Budget Report page. Manual budget adjustments allow you to account for purchases made outside of the Buckeye International system. Just enter the amount spent, purchaser, date, and notes about the purchase. Click Save to save the order.

Manual budget adjustments allow you to account for purchases made outside of the Buckeye International system. To assign an existing Buckeye International order to a specific user for budget purposes, please find the order in the section below this one and change the originating user there.

Adjustment (expenses positive)

No User ▼

Adjustment Date

Comment

Save

Amount	Date	User	Comment	Edit
--------	------	------	---------	------

At the bottom of the budget report, view or download a CSV of your order history.

Order History

[return to My Account page](#)[Download CSV](#)

Here you can also assign a user to an order that was not placed on the ecommerce website via a drop-down menu.

NOT SHIPPED
Order Date: 9/3/2019
Order#: 106264
Originating user:

Unknown ▼ [Change](#)

Shipping To: REGIONAL ONE HEALTH
Order is on credit hold

[Download Invoice](#)
[Download CSV](#) | [Reorder](#)

ITEMS NOT YET SHIPPED
1 ECO FLOOR CLEANER, E33 4X1.25L (60331400)

ORDER DETAIL ▼

Creating Quotes

Users who have the ability to create quotes will be able to see the Create Quote button in the shopping cart.

SHOPPING CART		SHIPPING	ORDER SUMMARY	ORDER COMPLETE	
ADDED ITEMS		QTY	WEIGHT	PRICE	TOTAL
ACTION					
	ANTIMICROBIAL FOAM, SYMMETRY 12X550 (Case) Product #: 90030050	1	17.040 lbs (Case)	\$131.04	\$131.04
✕REMOVE					
UPDATE					
	GREEN CERT FOAM HAND WASH, 6X1250 (Case) Product #: 90091120	1	19.200 lbs (Case)	\$77.64	\$77.64
✕REMOVE					
UPDATE					
CONTINUE SHOPPING		TOTAL WEIGHT: 36.240 lbs		SUBTOTAL: \$208.68	
				CREATE QUOTE	
				CHECKOUT	

Creating Quotes

After selecting Create Quote, users will be taken to the Quote Confirmation page where, if applicable, they can add Freight/Shipping and Tax. Any notes about the quote can also be added on this page. Once all information has been inputted, select Create Quote.

Quote Confirmation

Items:

(1) ANTIMICROBIAL FOAM, SYMMETRY 12X550 x \$131.04 = \$131.04

(1) GREEN CERT FOAM HAND WASH, 6X1250 x \$77.64 = \$77.64

Sub Total: \$208.68

Freight / Shipping:

\$ *Leave empty if none*

Tax:

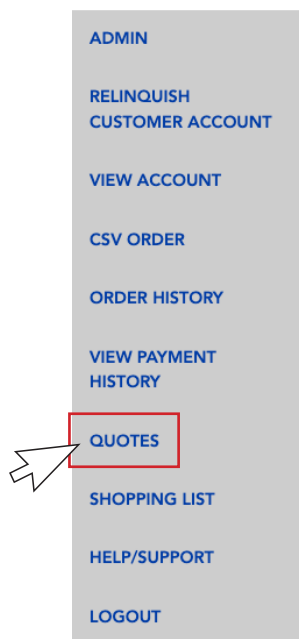
\$ *Leave empty if none*

Notes:



Creating Quotes

Quotes can be accessed through the My Account Tab under Quotes.



View all quotes, create orders, or export quotes as PDFs from this page.

Quotes

QUOTES	NOTES	ITEMS	ACTION
Quote Number: 1023 Quote Date:6/8/2023 Created By: Quote Rob Total: \$78.72 Has Been Purchased: No	hey check this out!	(1) HAND SANITIZER LIQUID, 24X2 OZ. x \$78.72 = \$78.72	Create Order Export PDF
Quote Number: 1021 Quote Date:10/21/2022 Created By: Quote Rob Total: \$53.16 Has Been Purchased: No	Test notes 123	(1) BUDDY JUG - UPPERCUT 2 EA x \$53.16 = \$53.16	Create Order Export PDF
Quote Number: 1020 Quote Date:10/11/2022 Created By: Mary Gonzalez Total: \$401.20 Has Been Purchased: No	Test!	(1) ARENA 300 4X1 x \$401.20 = \$401.20	Create Order Export PDF
Quote Number: 1019 Quote Date:10/11/2022 Created By: Mary Gonzalez Total: \$169.20 Has Been Purchased: No	This is a test	(1) MOISTURIZING HAND LOTION-SYMM 12X550ML x \$126.48 = \$126.48 (1) GRIP & GO - WORKOUT x \$42.72 = \$42.72	Create Order Export PDF

Creating Quotes



Buckeye Cleaning Center

PRICE QUOTE EC 1027

ACCOUNT	BCC
CREATED BY	Jackie Scharenberg
CREATED DATE	1/4/2024

Notes:

Product Number	Description	UOM	Price	Quantity	Total
90030050	ANTIMICROBIAL FOAM, SYMMETRY 12X550	CS	\$131.04	1	\$131.04
90091120	GREEN CERT FOAM HAND WASH, 6X1250	CS	\$77.64	1	\$77.64
Does not include tax or freight					
Total					\$208.68

Thank You, We Appreciate your Business!

www.buckeyecleaningcenters.com

Accessing Product Resources (SDS and Product Literature)

On each product page, find resources related to that product. Download SDS and Product Literature by clicking the icons in the Resource box.



Eco All Purpose Cleaner - 4x1.25L pouches

Product No. 60111400

Mfg No. B.ECOE11

Eco All Purpose Cleaner - 1.25 Liter pouches 4 pouches per box

Quantity:

1

ADD TO CART

Resources

Click on a resource below to download a PDF:

 SDS - ENGLISH

 SDS - SPANISH

 SDS - CANADIAN

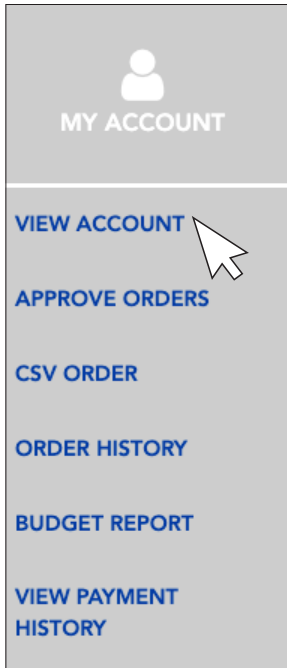
 SDS - FRENCH CANADIAN

 SDS - EU ENGLISH

 PRODUCT LITERATURE

View Account

To edit your profile settings, click My Account in the upper right-hand corner of your screen and select View Account in the drop-down menu.



Here, you can edit the name and email of your account. You can also add a second and third email address. Click Edit Profile Settings and fill in your updated information. Remember to save your changes by clicking save.

MY ACCOUNT

Name: Jackie

Email: jscharenberg@buckeyeinternational.com

Username: jackieapprover

Password: *****

[Edit Profile Settings](#)

Edit Profile

Username: jackieapprover

Password: Update ☐

Name:

Jackie

Email:

jscharenberg@buckeyeinternational.com

2nd Email:

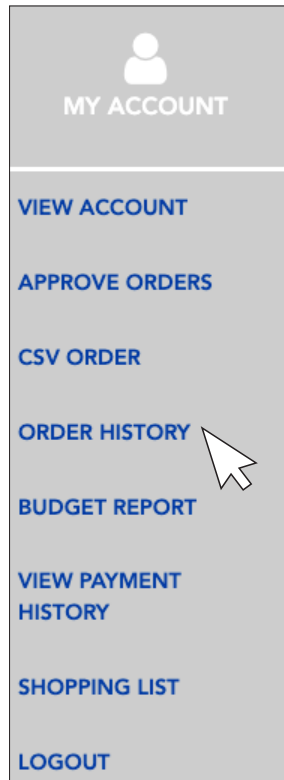
3rd Email:

SAVE



Order History

To see order history, select Order History from the My Account drop-down menu in the upper right-hand corner of your screen.



Here you can download a CSV of your order history. From the drop-down menu, choose between viewing orders for the past month, two months, six months, or all time. View details of each order. You can also download invoices, CSVs, or reorder an individual order.

Order History

[Manage Budget](#)[return to My Account page](#) | [Download CSV](#)

Only orders placed after October 23, 2007 will display.

VIEW ORDERS IN: [the past month.](#) ▼

NOT SHIPPED

Order Date: 9/3/2019

Order#: 106265

Shipping To: REGIONAL ONE HEALTH

Order is on credit hold

[Download Invoice](#) | [Download CSV](#)[Reorder](#)

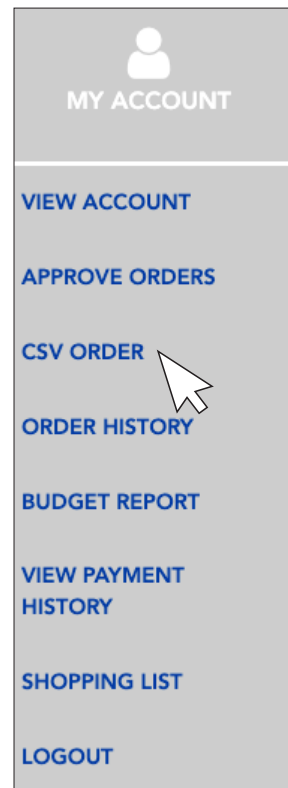
ITEMS NOT YET SHIPPED

1 ECO FLOOR CLEANER, E33 4X1.25L

1 HAND SANITIZER FOAM, SYMMETRY 12X550

CSV Order

To make a purchase for multiple shipping destinations simultaneously or easily repeat similar orders, download an older CSV file via the Order History page or download the CSV template on the CSV order upload page. Select CSV Orders from the My Account drop-down menu.



Download the CSV template by clicking the link below. Then upload with the upload button at the bottom of the screen.

CSV Order Upload

Using this form, you can make purchases for multiple shipping destinations simultaneously or easily repeat similar orders. You can download an older order as a CSV file via the [Order History page](#), optionally modify it or combine it with other such files, and upload it here to make a new order.

Alternatively, you can [download the CSV template here](#).

Once you have a CSV file with the desired products, quantities, and ship-to numbers, simply upload it using the button below. You will be shown subtotals and errors and given an opportunity to make changes before checkout.



Reorders

Selecting Reorder on the Order History page directs you to a Reorder page where you can change quantities, remove products, and reorder only selected items. Replace your current cart or add the items to your existing cart.

Order History

[return to My Account page](#) | [Download CSV](#)

Only orders placed on or after October 23, 2007 will display.

START DATE:

END DATE:

KEYWORD:

[UPDATE LIST](#)

ORDER
Order Date: 7/12/2023
Order#: 349435
Shipped To: ABERDEEN HIGH SCHOOL

[Download Invoice](#) | [Download CSV](#) | [Reorder](#)

ITEMS
2.000 STRIP BOOTS, MEDIUM + 2 PAIR OF SOLES (400181)
2.000 STRIP BOOTS, LARGE + 2 PAIR OF SOLES (400180)
2.000 STRIP BOOTS, GIANT + 2 PAIR OF SOLES (400179)

Reorder

Select items to reorder from order #0000248604:

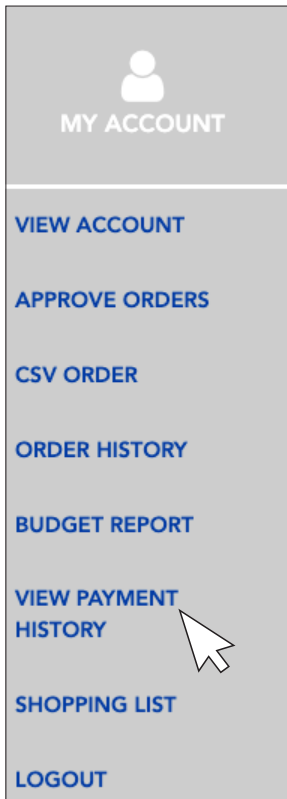
Quantity	Unit	Product
3	Case (×1)	407491 - Liner RLF RFIT 44GL1.0ml clr 150/c 10/15
1	Case (×1)	401283 - Liner RHF RFIT 10GL 8mic clr 1000c 20/50

- ☒ Replace shopping cart with these items
☐ Add these items to shopping cart

[Reorder](#)

Payment History

To see payment history, select View Payment History from the My Account drop-down menu in the upper right-hand corner of your screen.



Access invoices from the past month, 2 months, 6 months, or all time from the drop-down menu. You can also search by order number or PO number.

[return to My Account page](#)

Payment History

VIEW INVOICES: the past month. ORDER #: PO NUMBER: [Q SEARCH](#)

Once you have located the correct invoice, click Download Invoice to view a PDF of your invoice.

Payment History

VIEW INVOICES: All ORDER #: PO NUMBER: [Q SEARCH](#)

Invoice Date: 2018-12-20

Invoice #: 90092368
Amount: \$985.00
Is Paid: Yes

**Note - In order to view invoices you need to have Adobe Acrobat Reader installed. You can download it here.*

[Download Invoice](#)

Invoice Date: 2018-10-29

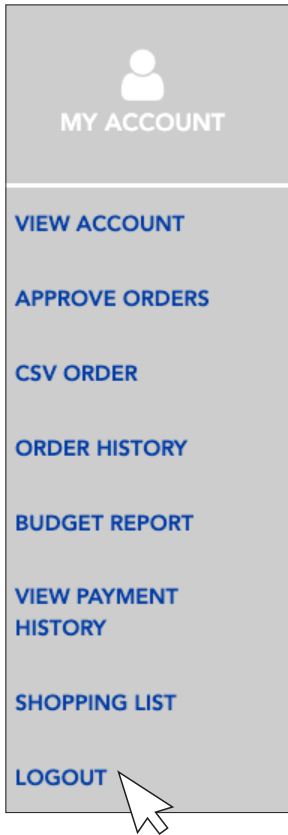
Invoice #: 90080002
Amount: \$985.00
Is Paid: Yes

**Note - In order to view invoices you need to have Adobe Acrobat Reader installed. You can download it here.*

[Download Invoice](#)

Logout

Logout by clicking the logout button under the My Account drop-down menu.



Buckeye International, Inc.
2700 Wagner Place, Maryland Heights, MO 63043
800.321.2583
www.buckeyerinternational.com